



# डा० राम मनोहर लोहिया राष्ट्रीय विधि विश्वविद्यालय Dr. Ram Manohar Lohiya National Law University

## NOTICE

### Standard Operating Procedure (SOP) for Students Attending Convocation Physically

It is hereby informed that the students who have registered to attend the forthcoming **Convocation Ceremony in person** are required to strictly follow the below-mentioned guidelines and instructions for smooth conduct of the event.

#### 1. Documents to be Produced while collecting Ceremonial Dress and other Materials

All students attending the convocation **physically** must carry the following documents **in original** along with one **self-attested photocopy** of each on **01<sup>st</sup> November 2025 at 10:00 A.M.**:

- Convocation Fee Receipt / Payment Proof of **Rs. 1500.00**
- Payment Proof of **Rs. 1000.00** against the **Ceremonial Dress and Materials**
- **Identity Proof** (College ID Card / Aadhaar Card / Voter ID)

#### 2. Rehearsal:

- Candidates are required to report to the University on **1<sup>st</sup> November 2025 at 10:00 A.M.** to participate in the rehearsal and Collection of Ceremonial Dress and Materials.
- Attendance in the rehearsal is mandatory.

#### 3. Dress Code

- All candidates must be dressed in the prescribed University uniform.  
**Male Students:** Black trousers, white shirt, black coat, black tie, and formal black shoes.  
**Female Students:** Black salwar/trousers, white kurta/shirt, black coat, and black tie or black dupatta, with formal footwear.

sd/-  
Registrar