

Dr. Ram Manohar Lohiya National Law University

Sector-D-1, LDA Colony, Kanpur Road Scheme, Aashiana, Lucknow



SHORT TERM TENDER NOTICE

The University invites e-tenders from the interested and eligible tenderers for minor repair work (patch work) at UG, PG and Girls Hostel in the University campus at Lucknow. The selection of vender will be based on a two-stage process. At the first stage, the Agencies will be short-listed based on the eligibility criteria given in ANNEXURE-A. The Financial bids of the short-listed bidders shall only be opened.

E- TENDER NOTICE

(Selection of a firm for minor repair work (patch work) in the UG, PG & Girls Hostel)

: Important Dates:

Start date and time of viewing/downloading the Tender Document	:	04 August, 2023
Start date and time for submission of bid	:	04 August, 2023
Last date and time for downloading Tender Document	:	21 August, 2023
Last date and time for online submission of bid & submission of EMD & Tender Fee	:	21 August, 2023 till 5.00 PM.
Date and time for opening of Technical Bid	:	23 August, 2023 3:00 PM
Tender Fee	:	Rs. 500/-
Date of Financial Bid Opening	:	Technically qualified tendering firms shall be informed telephonically
Scope of Work	:	Please see overleaf

Registrar
Dr. Ram Manohar Lohiya National Law
University Lucknow

7/5/23

Dr. Ram Manohar Lohiya National Law University, Lucknow

Sector-D-1, LDA Colony, Kanpur Road Scheme, Lucknow

Web site: www.rmlnlu.ac.in

1. About Dr. Ram Manohar Lohiya National Law University, Lucknow:

All over country, there are 23 National Law Universities (as of now) and Dr. Ram Manohar Lohiya National Law University, Lucknow is one of them. Dr. Ram Manohar Lohiya National Law University was established by an Act of Govt. of Uttar Pradesh in 2005, U.P. Act No.28 of 2005 and came into being on 4th of January 2006 to meet up the new challenges in legal field and to strengthen the vision that was given by the establishment of first National Law School of the country.

2. Purpose of Bid:

Purpose of bid is the selection of service provider for minor repair work (patch work) in the UG, PG & Girls Hostel.

3. Scope of work:

Detail of work has to be done is given in annexure number-1. According to the annexure number number-1 following types of work has to be done in the contract:

- a) Plaster/Tiles work (patch work) in all areas of the UG, PG & Girls Hostel Building.
- b) Repairing of expansion joint and covering over expansion joint with aluminium fluted strip sheet.
- c) Supply and fixing of doors in washroom.
- d) Putty and paint work (patch work) in all area of UG, PG & Girls Hostel Building.
- e) Alluminium door/Window repair work UG, PG & Girls Hostel Building.

4. General Information and Instruction to the Bidders:

- a) E-tender is invited in two bids i.e., Technical Bid (**Annexure-A**) and Financial Bid (**Annexure-B**) separately. Manual bid will not be accepted.
- b) bidding process is online. Bidder should have valid Digital Signature Certificate (DSC) for online submission of bids. Prior to bidding DSC needs to be registered on the website <https://etender.up.nic.in>. Tender document may be viewed, downloaded from and uploaded on the website <https://etender.up.nic.in> as per schedule given in important date sheet of this tender document.
- c) Processing cost of the tender of Rs. 500/- shall be required to be transferred through RTGS/NEFT in 'RMLNLU Misc. A/c No. 30728927026' IFSC Code SBIN0012734 and scanned copy of the proof of the payment with UTR No. shall have to be uploaded along with technical bid.
- d) EMD Rs. 60,000/- shall be required to be transferred through RTGS/NEFT in 'RMLNLU Misc. A/c No. 30728927026' IFSC Code SBIN0012734 and scanned copy of the proof of the payment with UTR No. shall have to be uploaded along with technical bi
- e) whatever the step has to be taken for the safty of their manpower, shall be the the responsible of the Successful Bidder.
- f) In case of fetal/non-fetal/accident, all the liability of concerned person shall be borne by the Successful Bidder.

- g) Disposal of leftovers outside the campus shall be the responsibility of the the Successful Bidder.
- h) All the equipments required for rendering the services shall be the responsibility of the the Successful Bidder.
- i) The Bidders can visit the site in any working day to assess the actual work has to be done.
- j) The Bidders are advised to read carefully other terms & conditions of the contract and sign as a token of acceptance of the terms.
- k) Bid unaccompanied by requisite earnest money will be summarily rejected. The earnest money should be in the form of bank draft/ bankers cheque in favour of Finance Officer, Dr. Ram Manohar Lohiya National Law University payable at Lucknow. Exemption shall be allowed for MSEs/Startups as per government notification. For this bidder are advised to upload relevent proof of the at the relevent place.
- l) The earnest money will be returned to the unsuccessful bidders after award of contract. EMD to the successful bidder will be returned within 60 days of execution of contract.
- m) In the interest of the University, if required, Vice-Chancellor of the University can relax or waive-off any terms as stipulated in the tender document.
- n) The Bidders will have to quote their rates including all taxes and charges. The University shall not pay over and above the total value approved by the University for the said work. After the completion of work, if it is found that work has been done more than what was given in the tender, then it will be paid according to the rates approved for that particular work by the University.
- o) The University will deduct 1% Labour Cess, 2% TDS under the head GST and Income Tax.**
- p) The successful bidder will be required to submit a Performance Guarantee which shall be 3% of the contract value. Performance Guarantee will be accepted in the form of bankers cheque/bank draft which shall be in favour of Finance Officer, Dr. Ram Manohar Lohiya National Law University, Lucknow.
- q) Provision of all Labour Laws and Regulations of U.P. State and Central Govt. as applicable shall be abided by the Contractor.
- r) The University administration reserves the right to terminate the contract at any time during the currency of the contract if the performance of the contract is found unsatisfactory.
- s) The successful bidder shall not sublet the contract to other service provider/agency.
- t) In case of any dispute in respect of the implementation of contract, the decision of the sole Arbitrator appointed by the University shall be final.
- u) The contractor will use only following brands of paints, for carrying out Job. No other grant shall be acceptable.

S.No	Name of Items	Name of Brand
1.	Acrylic emulsion paints	Asian, ICI Berger, Nerolac
2.	Wall care putty	JK, Birla

MSB

- v) The Successful bidder will first submit the shade cards of the relevant make of paint to the University for approval of colour before procuring the paint for the aforesaid work.
- w) No mixing will be allowed with stainer to achieve a particular colour. The Successful bidder will procure direct colour paint of approved shade.
- x) The Successful bidder will thoroughly clean all paint marks left here and there due to spilling and splashes of paint at no extra cost.
- y) The Successful bidder will also remove all malba and debris arising in the process of painting including washing of floor to remove stains of paint, at no extra cost.
- z) No extra measurement factor will be applied for measurement of paint done on sand faced and rough cast plaster. The Successful bidder will be paid on the basis of plain elevational area. The Successful bidder, if he so desires can visit the site and see the actual surfaces of walls before quoting rates in the bid.
- aa) The Successful bidder will arrange proper ladders, scaffolding and jhoolas (for painting at higher levels) at his own cost and will take all safety measures like safety belts, extra labour to hold ladders/Jhoolas etc. If it is observed that work is done without adequate safety precautions, the University may stop the work.
- bb) During execution of the work, contractor should dispose off waste material on regular basis and should keep the area of work properly cordoned off and neat and clean as far as possible. After completion of work, contractor should clear the site completely of all unwanted and junk material before submitting his final bill.
- cc) **The time shall be the essence of this contract and entire work as titled above has to be completed within a period of 15 days from the date of issue of work order by the University.**
- dd) **Qualification of the bidder:**

S.No	Required documents	Annexure Nos.
1.	Contractor must be a registered under PWD, UPRNN or Other government consturction agency for civil work. (Upload proof of the same in support of claim)	
2.	The agency must be registered in various authorities: 1. G.S.T. 2. PAN Proof of the relevant documents must be uploaded on the appropriate place.	
3.	Bidder should have 3 years experience in civil work. (Upload proof of the same in support of claim)	
4.	The bidder should have completed minimum Rs. 15.00 lacs civil work in last three financial years. (Upload work order/contract in support of the claim).	
5.	Average annual turnover of the firm must be Rs. 30 Lac in last financial year 2022-23. (Upload proof of the same in support of claim)	
6.	Earnest money details. (Scanned copy should be upload)	
7.	The service provider must have to upload 'Self Declaration Certificate' for not being blacklisted from any organization.	

12/11

